



THRIFT STORE

POSITION DESCRIPTION

POSITION TITLE: Wise Buys Volunteer Donation Curator

PROGRAM: Wise Buys

RESPONSIBLE TO: Wise Buys Store Manager

POSITION SUMMARY: Contribute to Wise Buys' generation of profits for Lydia Place programs by accepting and sorting donations.

EXPECTATIONS AND COMMITMENT:

- Weekly 4-hour commitment.
- Shifts are Tuesday-Saturday 9:50-1:30 or 1:30-5:30
- 4-month minimum commitment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Greet and thank customers who are donating.
- Provide and retain donation receipts.
- Sort donations by specified categories.
- Evaluate condition of merchandise for sale, donation or recycle.
- Identify items of high value.
- Keep donation area organized and free of clutter.

SKILLS AND ABILITIES:

- Knowledge of fashion and some familiarity of designers.
- Strong fashion acumen preferred.
- Attention to detail and highly organized
- Ability to work independently and make proactive decisions.
- Ability to take direction and comply with policies and procedures.
- Adapt easily to change.
- Ability to communicate with clarity.
- Commitment to the profitability and success of the store.
- Embrace diversity in the work place.
- Support Lydia Place mission.

BENEFITS:

- Meet a variety of people and make new friends.
- Be the first to see new merchandise.
- Feel good knowing your efforts support Lydia Place programs.